



**Forest Hill Elementary School**  
548 Forest Hill Road, Fredericton, NB E3B 4K6

**Parent School Support Committee Minutes**

28th January 2019, 6:45pm – 7:45pm

<p><b>PSSC Members present:</b> David Greenfield, Chair Janice Maher-Foster, Vice Chair Wendy Monk, Secretary</p> <p><b>PSSC Members regrets:</b> Karina Wong Chong Stella Park Michelle Wuest</p>	<p><b>School/DEC Representation present:</b> Tracy Stewart, Acting Principal Terry Pond, DEC</p> <p><b>School/DEC Representation regrets:</b> Lori Myles-Coulombe, Teacher</p>
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**Meeting introduction**

**1. Minutes from the November PSSC meeting**

The minutes were approved.

**2. Change to PSSC members**

Unfortunately, Karina Wong Chong will not be able to participate in the PSSC for the remainder of the school year. The PSSC would like to thank Karina for her support. Further, Terry Pond has some health complications and may not be able to continue serving on the DEC. However, he will continue for as long as possible and will provide an alternative contact if needed. The PSSC wishes Terry support with his treatment and we thank him for all of his contributions and support.

**New Business:**

**1. Sustainability Study update**

(a) The DEC voted to support Option 3 (close both Forest Hill Elementary School and Liverpool Street Elementary School, and build a new facility, likely located on the current LSES land) at the recent meeting.

**2. PSSC budget**

- a. Signs have been produced to promote the school message in both French and English. The PSSC agreed that \$50 of the budget will go towards refreshments (Terry Pond should be able to provide urns for the hot drinks) for the upcoming PSSC-sponsored presentation

on childhood stress, and the remainder of the budget will be put towards the sign production (as this directly relates to communication).

**3. Dates for upcoming PSSC meetings**

- a. To accommodate the upcoming PSSC-sponsored presentation from Stacey Coy on 25<sup>th</sup> February, the dates for the future PSSC meetings have been adjusted to: 25<sup>th</sup> March, 29<sup>th</sup> April and 27<sup>th</sup> May.

**4. Improving communication with the wider community**

- a. It was suggested that FHES could have a combined Home and School/PSSC social media presence, likely through Facebook.

**5. Principal's report**

- (a) Positive Learning and Working Environment Plan and School Improvement Plan are well underway with teacher groups (All, French Immersion only, and K + Grade 1 English) working together to develop enquiry-based and play-based learning.
- (b) Also promoting the WITS program and enhancing communication. All classrooms have a calming space and assemblies will focus on teaching de-escalation strategies.
- (c) Extra-curricular activities will be starting after March Break. Over three weeks, the ten teachers will divide into ten groups for one afternoon a week to provide students with the opportunities to try new skills.
- (d) Suggestion to work with the Multicultural Association to host a multicultural night to highlight and celebrate the diversity within our school community.
- (e) The recent introduction to Kindergarten event was well attended with ~60 students enrolled to start in September 2019.
- (f) Head lice are unfortunately an ongoing problem. There is no DEC policy on head lice and the school wanted to develop a local policy to provide support and guidance to parents. The focus was on making the policy inclusive and ensuring that there is support for all families in the treatment of head lice. The PSSC agreed on the wording of the draft policy.

**6. DEC report – full report via the DEC website**

- (a) The DEC recommended Option 3 from the recent 409 studies for both the northside and southside schools involved
- (b) Request from parents for new K-8 school in the Florenceville/Bath/Bristol area.
- (c) Upgrade request submitted for Kingsclear Consolidated School.
- (d) Upgrades for OHS on hold as the money has moved for the new Hanwell school
- (e) Student Voice has now met twice and students are being identified across the District to take part.

**Any other business:**

None – included in other parts of the Minutes

**Date of next meeting:** 25<sup>th</sup> March 2019

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**PSSC Chair**

25<sup>th</sup> February 2019

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**PSSC Secretary**